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No. 28

## Government Notices

No.30

### STATUTORY RULES AND ORDERS

The following Statutory Rules and Orders is published with and forms part of this issue of the *Official Gazette*:-

No. 5 of 2024. National Parks and Protected Areas (Cabrits National Park) Order, 2024.

No. 6 of 2024. Public Service (Foreign Affairs, International Business, Trade and Energy) (T-Shirt) Regulations, 2024.

No.31

### ACTING APPOINTMENTS

AUGUSTE, Alvin, Esquire, Principal Prison Officer, Ministry of National Security and Legal Affairs, appointed to act in the office of Assistant Superintendent of Prison, Ministry of National Security and Legal Affairs, with effect from 6<sup>th</sup> February to 12<sup>th</sup> July, 2024, both days inclusive.

P.F. 5192

CHARLES, Paul, Esquire, Assistant Comptroller, Inland Revenue Division, Ministry of Finance, Economic Development, Climate Resilience and Social Security, appointed to continue to act in the office of Deputy Comptroller of Inland Revenue, Inland Revenue Division, Ministry of Finance, Economic Development,

Climate Resilience and Social Security, with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 5413,

ESPRIT, Dr. Laura, Director, Primary Health Care, Ministry of Health, Wellness and Social Services, appointed to act in the office of Permanent Secretary, Ministry of Health, Wellness and Social Services, with effect from 1<sup>st</sup> May to 30<sup>th</sup> June, 2024, both days inclusive.

P.F. 7007

FREDERICK, Donalson, Esquire, Kalinago Development Officer, Ministry of Environment, Rural Modernisation, Kalinago Upliftment and Constituency Empowerment, appointed to continue to act in the office of Chief Technical Officer, Ministry of Tourism, with effect from 27<sup>th</sup> April to 31<sup>st</sup> July, 2024, both days inclusive.

P. F. 4296<sup>A</sup>

JAMES, Miss Denise, Administrative Officer, Establishment, Personnel and Training Department, appointed to continue to act in the office of Secretary, Public and Police Service Commissions, with effect from 1<sup>st</sup> to 31<sup>st</sup> May, 2024, both days inclusive.

P. F. 243<sup>A</sup>

JAMES-TURNEY, Mrs. Crephenia, Drug Abuse Prevention Officer, Ministry of Health, Wellness and Social Services, appointed to act in the office of Director, Drug Abuse Prevention Unit, Ministry of Health, Wellness and Social Services, with effect from 1<sup>st</sup> May to 30<sup>th</sup> June, 2024, both days inclusive.

P.F. 6204

JOHNSON, Mrs. Angela, Senior Executive Officer, Ministry of Culture, Youth, Sports and Community Development, appointed to continue to act in the office of Postmaster General, Ministry of Culture, Youth, Sports and Community Development, with effect from 1<sup>st</sup> July to 30<sup>th</sup> September, 2024, both days inclusive.

P.F. 4988

LAVINIER, Miss Lisa, Administrative Officer, Ministry of Health, Wellness and Social Services, appointed to continue to act in the office of Senior Administrative Officer, Ministry of Housing and Urban Development, with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 6084

LETANG, Wayne, Esquire, Deputy Chief Fire Officer, Ministry of National Security and Legal Affairs, appointed to act in the office of Chief Fire Officer, Fire and Ambulance Services, Ministry of National Security and Legal Affairs, with effect from 28<sup>th</sup> March to 29<sup>th</sup> May, 2024, both days inclusive.

P.F. 4214<sup>A</sup>

LLOYD, Mrs. Sylma, Assistant Comptroller, Inland Revenue Division, Ministry of Finance, Economic Development, Climate Resilience and Social Security, appointed to continue to act in the office of Comptroller of Inland Revenue, Inland Revenue Division, Ministry of Finance, Economic Development, Climate Resilience and Social Security, with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 71<sup>A</sup>

MAGLOIRE, Irving, Esquire, Assistant Comptroller, Inland Revenue Division, Ministry of Finance, Economic Development, Climate Resilience and Social Security, appointed to continue to act in the office of Deputy Comptroller of Inland Revenue, Inland Revenue Division, Ministry of Finance, Economic Development, Climate Resilience and Social Security, with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 3891

MATTHEW, Earlson, Esquire, Senior Cultural Officer, Ministry of Culture, Youth, Sports and Community Development, appointed to continue to act in the office of Chief Cultural Officer, Ministry of Culture, Youth, Sports and Community Development, with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 8290

PACQUETTE, Kelvin, Esquire, Labour Officer, Ministry of Labour, Public Service Reform, Social Partnership, Entrepreneurship and Small Business Development, appointed to continue to act in the office of Deputy Labour Commissioner, Ministry of Labour, Public, Service Reform, Social Partnership, Entrepreneurship

and Small Business Development, with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 246<sup>A</sup>

PAUL, Ms. Caesarina, Assistant Chief Youth Development Officer, Ministry of Culture, Youth, Sports and Community Development, appointed to act in the office of Chief Youth Development Officer, Ministry of Culture, Youth, Sports and Community Development, with effect from 13<sup>th</sup> May to 27<sup>th</sup> July, 2024, both days inclusive.

P.F. 5451

PREVOST-STEPHENS, Mrs. Lorna, Statistician, Ministry of Finance, Economic Development, Climate Resilience and Social Security, appointed to continue to act in the office of Chief Statistician, Ministry of Finance, Economic Development, Climate Resilience and Social Security, with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 4398<sup>A</sup>

PROSPER, Matthew, Esquire, Station Officer, Ministry of National Security and Legal Affairs, appointed to act in the office of Deputy Chief Fire Officer, Fire and Ambulance Services, Ministry of National Security and Legal Affairs, with effect from 28<sup>th</sup> March to 29<sup>th</sup> May, 2024, both days inclusive.

P.F. 69<sup>A</sup>

RAYMOND, Mrs. Vernanda, Chief Librarian, Ministry of Education, Human, Resource Planning, Vocational Training and National Excellence, appointed to continue to act in the office of Senior Administrative Officer, Ministry of Health, Wellness and Social Services, with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 413<sup>A</sup>

RICHARDS, Ms. Abiah, Assistant Comptroller, Inland Revenue Division, Ministry of Finance, Economic Development, Climate Resilience and Social Security, appointed to continue to act in the office of Deputy Comptroller of Inland Revenue, Inland Revenue Division, Ministry of Finance, Economic Development, Climate Resilience and Social Security with effect from 1<sup>st</sup> July to 31<sup>st</sup> December, 2024, both days inclusive.

P.F. 485

VALERIE-GROSS, Mrs. Alexia, Senior Executive Officer, Office of the Prime Minister, appointed to act in the office of Clerk of the House of Assembly, with effect from 7<sup>th</sup> May to 7<sup>th</sup> June, 2024, both days inclusive.

P.F. 7280

WALSH, Gifford Jr., Esquire, State Lands Officer, Ministry of Housing and Urban Development, appointed to act in the office of Director of Surveys and Commissioner of Lands, Ministry of Housing and Urban Development, with effect from 4<sup>th</sup> April to 31<sup>st</sup> May, 2024, both days inclusive.

P.F. 2243<sup>A</sup>

No.32

## APPOINTMENTS

ANDRE, Mrs. Cynthia, Administrative Assistant, Establishment, Personnel and Training Department, appointed to the office of Senior Administrative Officer, Ministry of Tourism, with effect from 1<sup>st</sup> May, 2024.

P.F. 5525

BEDMINISTER, Shannon, Esquire, Economist I, Ministry of Finance, Economic Development, Climate Resilience and Social Security, appointed to the office of Budget Controller, Ministry of Finance, Economic Development, Climate Resilience and Social Security, with effect from 1<sup>st</sup> May, 2024.

P.F. 7375

No.33

## APPOINTMENT ON CONTRACT

BLACKMOORE, Lucien, Esquire, appointed in the office of Permanent Secretary, Ministry of Environment, Rural Modernisation, Kalinago Upliftment and Constituency Empowerment, on contract, for a period of six (6) months, with effect from 5<sup>th</sup> March, 2024.

P.F. 4609

No. 34

ASSIGNMENT OF RESPONSIBILITY  
FOR SUPERVISION OF DEPARTMENTS

EDWARDS, Ms. Denise, Financial Secretary, assigned the responsibility for the supervision of the Departments as set out under the Ministry of Finance, Economic Development, Climate Resilience and Social Security, in conjunction with her substantive duties as Financial Secretary, with retrospective effect from 13<sup>th</sup> December 2022.

P.F. 2669

No.35

## TERMINATION OF ACTING APPOINTMENTS

ANDRE, Mrs. Cynthia, Administrative Assistant, Establishment, Personnel and Training Department, termination of acting appointment in the office of Senior Administrative Officer, Ministry of Tourism, with effect from 1<sup>st</sup> May, 2024.

P.F. 5525

BEDMINISTER, Shannon, Esquire, Economist I, Ministry of Finance, Economic Development, Climate Resilience and Social Security, termination of acting appointment in the office of Budget Controller, Ministry of Finance,

Economic Development, Climate Resilience and Social Security, with effect from 1<sup>st</sup> May, 2024.

P.F. 7375

ESPRIT, Dr. Laura, Director, Primary Health Care, Ministry of Health, Wellness and Social Services, termination of acting appointment in the office of Permanent Secretary, Ministry of Health, Wellness and Social Services, with particular responsibility for Health and Wellness, with effect from 1<sup>st</sup> May, 2024.

P.F. 7007

No.36

## TEMPORARY APPOINTMENTS

DORIVAL, Ms. Naomi, appointed to continue in the office of Chief Physical Planner (Temporary), Ministry of Housing and Urban Development, with effect from 1<sup>st</sup> June to 30<sup>th</sup> November, 2024, both days inclusive.

P.F. 8033

MASON, Glenroy, Esquire, appointed to continue in the office of Senior Property Valuer (Temporary), Ministry of Housing and Urban Development, with effect from 1<sup>st</sup> July to 20<sup>th</sup> September, 2024, both days inclusive.

P.F. 4462<sup>A-1</sup>

By Command

CAREEN PREVOST  
*Secretary to the Cabinet.*

## DEPARTMENTAL AND OTHER NOTICES

ABSENCE FROM THE COMMONWEALTH OF DOMINICA  
OF THE HONOURABLE DR. ROOSEVELT SKERRIT,  
PRIME MINISTER AND MINISTER FOR INVESTMENT  
AND GOVERNANCE

It is notified for general information that the Honourable Dr. Roosevelt Skerrit, Prime Minister and Minister for Investment and Governance, left the Commonwealth of Dominica on 13<sup>th</sup> April, 2024, on official business and returned to the State on 24<sup>th</sup> April, 2024.

The Honourable Roland Royer, Minister for Agriculture, Fisheries, Blue and Green Economy, was authorized under the provisions of Section 62 (1) and 62 (2) of the Constitution of the Commonwealth of Dominica, to perform the functions of the office of Prime Minister and Minister for Investment and Governance, for the period 13<sup>th</sup> to 24<sup>th</sup> April, 2024, during the absence from the Commonwealth of Dominica of the Honourable Dr. Roosevelt Skerrit.

DONILLE BLACKMOORE (Miss)  
*President's Secretary.*

PR 100/01-389  
31<sup>st</sup> May, 2024

ABSENCE FROM THE COMMONWEALTH OF DOMINICA  
OF THE HONOURABLE DR. ROOSEVELT SKERRIT,  
PRIME MINISTER AND MINISTER FOR INVESTMENT  
AND GOVERNANCE

It is notified for general information that the Honourable Dr. Roosevelt Skerrit, Prime Minister and Minister for Investment and Governance, left the Commonwealth of Dominica on 17<sup>th</sup> May, 2024, on official business and returned to the State on 20<sup>th</sup> May, 2024.

The Honourable Dr. Irving McIntyre, Minister for Finance, Economic Development, Climate Resilience and Social Security, was authorized under the provisions of Section 62 (1) and 62 (2) of the Constitution of the Commonwealth of Dominica, to perform the functions of the office of Prime Minister and Minister for Investment and Governance, for the period 17<sup>th</sup> to 20<sup>th</sup> May, 2024, during the absence from the Commonwealth of Dominica of the Honourable Dr. Roosevelt Skerrit.

DONILLE BLACKMOORE (Miss)  
*President's Secretary.*

PR 100/01-389  
31<sup>st</sup> May, 2024

ABSENCE FROM THE COMMONWEALTH OF DOMINICA  
OF THE HONOURABLE RAYBURN BLACKMOORE,  
MINISTER FOR NATIONAL SECURITY AND LEGAL  
AFFAIRS

It is notified for general information that in accordance with Section 62 (2) of the Constitution of the Commonwealth of Dominica, the Honourable Roland Royer, Minister for Agriculture, Fisheries, Blue and Green Economy, was authorized to perform the functions of the office of Minister for National Security and Legal Affairs, during the absence from the Commonwealth of Dominica of the Honourable Rayburn Blackmoore, on official business, for the period 17<sup>th</sup> to 25<sup>th</sup> May, 2024.

DONILLE BLACKMOORE (Miss)  
*President's Secretary.*

PR 100/01-389  
31<sup>st</sup> May, 2024

ABSENCE FROM THE COMMONWEALTH OF DOMINICA  
OF THE HONOURABLE DR. ROOSEVELT SKERRIT,  
PRIME MINISTER AND MINISTER FOR INVESTMENT  
AND GOVERNANCE

It is notified for general information that the Honourable Dr. Roosevelt Skerrit, Prime Minister and Minister for Investment and Governance, left the Commonwealth of Dominica on 23<sup>rd</sup> May, 2024, on official business and returned to the State on 24<sup>th</sup> May, 2024.

The Honourable Dr. Irving McIntyre, Minister for Finance, Economic Development, Climate Resilience and Social Security, was authorized under the provisions of Section 62 (1) and 62 (2) of the Constitution of the Commonwealth of Dominica, to perform the functions of the office of Prime Minister and Minister for Investment and Governance, for the period 23<sup>rd</sup> to 24<sup>th</sup> May, 2024, during the absence from the Commonwealth of Dominica of the Honourable Dr. Roosevelt Skerrit.

DONILLE BLACKMOORE (Miss)  
*President's Secretary.*

PR 100/01-389  
31<sup>st</sup> May, 2024

ABSENCE FROM THE COMMONWEALTH OF DOMINICA  
OF THE HONOURABLE DR. ROOSEVELT SKERRIT  
PRIME MINISTER AND MINISTER FOR INVESTMENT  
AND GOVERNANCE

It is notified for general information that the Honourable Dr. Roosevelt Skerrit, Prime Minister and Minister for Investment and Governance, left the Commonwealth of Dominica on 27<sup>th</sup> May, 2024, on official business and returned to the State on 30<sup>th</sup> May, 2024.

The Honourable Dr. Irving McIntyre, Minister for Finance, Economic Development, Climate Resilience and Social Security, was authorized under the provisions of Section 62 (1) and 62 (2) of the Constitution of the Commonwealth of Dominica, to perform the functions of the office of Prime Minister and Minister for Investment and Governance, for the period 27<sup>th</sup> to 30<sup>th</sup> May, 2024, during the absence from the Commonwealth of Dominica of the Honourable Dr. Roosevelt Skerrit.

DONILLE BLACKMOORE (Miss)  
*President's Secretary.*

PR 100/01-389  
31<sup>st</sup> May, 2024

SAGICOR LIFE (EASTERN CARIBBEAN) INC.

PETER RICKETTS of Morne Daniel, Dominica, having made sworn deposition that Policy No. 0128292 issued by Life of Barbados Limited and assumed by Sagicor Life (Eastern Caribbean) Inc. on his life has been lost and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

Dated: 15<sup>th</sup> May, 2024

By Order

ANDREW C. GREAVES  
*Corporate Secretary.*

## SAGICOR LIFE (EASTERN CARIBBEAN) INC.

GLENNY BRUNY of 18 Independence Street, Roseau, Dominica, having made sworn deposition that Policy No. D100801683 issued by British American Insurance Company Limited and assumed by Sagicor Life (Eastern Caribbean) Inc. on his life has been lost and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

Dated: 6<sup>th</sup> June, 2024

By Order

ANDREW C. GREAVES  
*Corporate Secretary.*

lost and having made application to the Directors to grant a duplicate of the same, notice is hereby given that unless objection is raised within one month of the date hereof, the duplicate policy asked for will be issued.

Dated: 6<sup>th</sup> June, 2024

By Order

ANDREW C. GREAVES  
*Corporate Secretary.*

CANDIDATE DECLARED DULY ELECTED  
TO THE CALIBISHIE VILLAGE COUNCIL

Residents of Calibishie are informed that on Tuesday, June 11, 2024 Royslyn Vickie Telemaque, was declared duly elected to the Calibishie Village Council in accordance with Section 41 (6) of the Village Council Ordinance.

IAN-MICHAEL ANTHONY  
*Chief Elections Officer.*

E.O.13.17  
12<sup>th</sup> June, 2024

## SAGICOR LIFE (EASTERN CARIBBEAN) INC.

PHILLIP MAYNARD of Old Parham Road, St. John's, Antigua, having made sworn deposition that Policy No. 052504160 issued by Sagicor Life Inc. and assumed by Sagicor Life (Eastern Caribbean) Inc. on his life has been



ROSEAU CITY COUNCIL

## STATUTORY MEETING

Minutes of Statutory Meeting of the Roseau City Council held on March 27<sup>th</sup>, 2024 at Roseau City Council Office at 4:30 pm

## PRESENT

Councillor Sandra Ermine Royer	<i>Chairperson and Member for Ward 1</i>
Councillor Rhoda St. John	<i>Member for Ward 2</i>
Councillor Sherman Boston	<i>Member for Ward 4</i>
Councillor Paloma Mark	<i>Nominated Member</i>
Councillor Kenroy LeBlanc	<i>Nominated Member</i>
Councillor Sonia Felix	<i>Nominated Member</i>
Councillor Marilia Adams	<i>Member for Ward 4</i>
Councillor Ericson Romain	<i>Member for Ward 2</i>

## IN ATTENDANCE

Mr. Thomas A.L. Baptiste	<i>City Clerk</i>
Mrs. Rhona Lawrence	<i>Assistant City Clerk</i>
Mrs. Stacey Pendenque	<i>Senior Accounts Clerk</i>
Ms. Immanah Pierre	<i>Junior Clerk</i>
Mr. Steve Joseph	<i>Local Government Commissioner (Ag.)</i>

## ABSENT

Councillor Ken Joseph	<i>Member for Ward 1</i>
Councillor Moesha Joseph	<i>Nominated Member</i>
Councillor Michael Moreau	<i>Member for Ward 3</i>
Councillor Quincy Angol	<i>Member for Ward 3</i>
Councillor Lucy Belle-Mathew	<i>Nominated Member (Excused)</i>

## AGENDA ITEM No. 1 – CALL TO ORDER

The meeting was called to order at 4:53 pm.

**AGENDA ITEM No. 2 – PRAYER**

The meeting commenced with a prayer.

**AGENDA ITEM No. 3 – ADOPTION OF AGENDA**

The agenda was adopted on a motion moved by Councillor Ms. Rhoda St. John and seconded by Councillor Mr. Ericson Romain subject to the following amendments:

- Inclusion Agenda item No. 4a – Remarks by Mr. Steve Joseph, Local Government Commissioner (Ag).
- Inclusion Agenda Item No. 7a – Minutes of Special Meeting of February 02, 2024.

**AGENDA ITEM No. 4 – CHAIRPERSON'S REMARKS**

The Chairperson, Ms. Sandra Ermine Royer, expressed her gratitude to all members present at today's meeting. She also expressed her sincere good wishes to everyone, noting the ongoing observance of Holy Week. She emphasized the significance of this time.

The Chairperson underscored the importance of maintaining a respectful and focused atmosphere throughout the Lenten session. She articulated her optimism for a productive and harmonious meeting and encouraged active participation from all attendees.

At that stage, the Chairperson invited the Acting Local Government Commissioner, Mr. Steve Joseph, to address the Council.

**REMARKS BY – MR. STEVE JOSEPH, LOCAL GOVERNMENT COMMISSIONER (Ag).**

Mr. Steve Joseph addressed the Council, introducing himself as the Acting Local Government Commissioner until June 2024, when Mr. Glenroy Toussaint resumes his role as Commissioner. He told the meeting that with over 30 years of experience within the institution, he emphasized the importance of familiarizing the Council with his role and expressed his willingness to provide support and guidance to them.

He underscored the role of the Roseau City Council as the premier local government authority in Dominica. He urged members to appreciate its history and significance, particularly as the Council approaches its 130th year of existence. Mr. Joseph highlighted recent discussions regarding jurisdiction and authority in strategic meetings involving various government departments, emphasizing the Council's responsibility in addressing issues such as derelict vehicles and vending in the City.

At 5:14 PM, Councillor Mr. Sherman Boston came in and took his seat.

Mr. Joseph recommended thoroughly reviewing relevant laws, including the Roseau City Council Act, and studying existing regulations and by-laws. He proposed collaboration with the Attorney General's office for assistance in this endeavor.

He emphasized the importance of aligning the Council's efforts with the resilience agenda and Sustainable Development Goal No. 11, focusing on making the City safe. He suggested holding a dialogue during Local Government Month to assess the City's progress towards becoming a beacon City in the Caribbean, addressing gaps and opportunities for improvement. He expressed his willingness to collaborate on reviewing the Council's plan of action, organizational structure, staffing adequacy, job descriptions, appraisal systems, and overall capacity to deliver modern services.

Furthermore, Mr. Joseph highlighted the significance of the role of the Mayor in the proposed Local Government Reform and urged a discussion on elevating its functionality beyond ceremonial duties. He emphasized the need for conversations on restructuring to ensure the Mayor's office is equipped for effective governance.

The Local Government Commissioner (Ag.), Mr. Joseph, also discussed decentralization efforts to bring services back under Local Government control and enhance the Council's relevance and authority in providing local public services. He suggested collaboration between the Council and sectors to improve service delivery, citing examples such as hurricane shelters in which he made reference to the Tarish Pit Shelter.

Mr. Steve Joseph stressed the importance of providing legislative training for the Council members. He noted that Councillors hold legislative authority and can propose by-laws for Ministry approval. Mr. Joseph thanked the Council for the opportunity to address them and welcomed any questions.

Regarding Councillor Mr. Romain's views on the decentralization of powers post-independence, he specifically mentioned the vending issue in the City.

In response, Mr. Joseph emphasized the need to extend invitations to the Police Force especially in relation to the vending issue. He also stressed the importance of depoliticizing the Council's decisions for successful decentralization efforts.

He acknowledged the collaborative efforts between the Council and the Department of Local Government for effective administration but highlighted the necessity of defining the role of local government. Mr. Joseph suggested engaging with Parliamentary Representatives and the Honorable Minister for Local Government to navigate political implications.

On the question of jurisdiction, the City Clerk, Mr. Thomas A. L. Baptiste, informed the meeting that he raised concerns relating to jurisdiction in discussions with the Police regarding the vending of marketable commodities.

Mr. Joseph proposed that the Council could act as a committee to address relevant issues in areas where jurisdiction is unclear.

The City Clerk expressed his disappointment in the lack of progress by the multi-sectoral task force set up in the past to address this issue, underscoring the need for decisive and effective action to resolve many issues that require immediate and permanent fixes.

On the question of changes to legislation, the City Clerk, Mr. Baptiste, confirmed that there had not been any since the establishment of the Roseau City Council in July of 1982. Mr. Joseph emphasized the importance of clarity in authority, stating that understanding one's jurisdiction allows for effective action even within existing mechanisms.

The City Clerk further elaborated on legislation and highlighted a point raised earlier by Councillor Mr. Ericson Romain regarding the weakening of the Council by successive governments, referencing the post-independence period; he stated that Central Government actions had significantly diminished the authority of the Roseau City Council. This was primarily due to political dynamics, particularly during the reign of the Dominica Freedom Party (DFP), where the Central Government systematically curtailed the Council's powers, including removing jurisdiction over markets, parks, grounds, sewer, solid waste disposal, naming of streets to name a few.

He emphasized the significance of reestablishing control over the market. He gave an example of the authority the Council once had in regulating and controlling marketable commodities in the City prior to the revoking of the Council legislations relating to the control of the Roseau Market.

Mr. Baptiste further stated that the entity who controls the Roseau Market has the legal responsibility to control and regulate vendors of Marketable Commodities within the boundaries of the City of Roseau and one (1) mile beyond the boundary of the City.

On the question of collaboration, the City Clerk recounted instances where the Council had collaborated with law enforcement to clear the streets, notably following Hurricane Maria in 2018. Despite successful initiatives, there were instances of discomfiture, such as when vendors produced unofficial receipts from the Council during police actions, plunging the Council into disrepute.

In response, Mr. Joseph reiterated the importance of understanding the law to ensure appropriate actions and adherence to jurisdiction.

The City Clerk clarified that the Council is not in the practice of issuing licenses for vending of marketable commodities.

Councillor Mr. Sherman Boston raised concern regarding the diminishing of responsibilities of the Council over the years, particularly regarding water and sewage management and solid waste. He stated further that despite the existence of entities such as Dowasco and Dominica Solid Waste Management Cooperation, these responsibilities still legally fall under the Roseau City Council's purview according to the Act of Local Government.

In response, Mr. Joseph emphasized the importance of discussing this matter. While the law grants the Council authority to establish by-laws and regulations in various areas, there needs to be a process to review and determine where the Council can still exert influence. He highlighted the precedence of National Law over Local Government Law, which led to the establishment of entities like the Solid Waste Corporations. Mr. Joseph suggested considering international examples, such as Guadeloupe and Martinique, where some government entities report to the Council, indicating potential avenues for empowering the City Council in a new dispensation or reform.

The City Clerk acknowledged that some by-laws were appealed but noted that the Roseau City Council Act Chapter 25:01 Section 18-1 lists a number of items in which the Council can make by-laws. The City Clerk also told the meeting that there appear to be some discrepancies under that section.

Mr. Joseph indicated his understanding of the City Clerk's points.

The City Clerk highlighted the conflicts that arise during meetings due to these jurisdictional issues.

Councillor Mr. Boston told Mr. Joseph that he understood his statement regarding the Council's role in getting legislation approved by the government.

The City Clerk referenced the history of Water control in Roseau, noting the transition from the Roseau Town Board to the Central Water Authority before the establishment of Dowasco. He highlighted that the Council controlled water works in the Town of Roseau prior to the 1970s.

Mr. Joseph concurred with the City Clerk's remarks and expanded on the concept of decentralization. He explained that historically, local governments were responsible for providing critical services until centralization occurred after 1957. This shift was due to the perception that Councils wielded too much power, leading to the transfer of responsibilities to the Central Government. He emphasized the need to reevaluate the role of Local Government in fostering resilience.

Councillor Mr. Sherman Boston highlighted a disparity in water access in the Kingshill area, where residents above Dowasco's water system face challenges connecting to it. He suggested that Councillors collaborate to propose legislation to the Minister requiring Dowasco to extend water connections to properties within a certain distance.

In response, Mr. Steve Joseph noted that such situations may not always require legislation. He advised reaching out to the relevant Minister and Dowasco's manager to understand any limitations preventing closer water connections. He also suggested advocacy efforts by the Council on behalf of citizens, emphasizing their role as intermediaries between citizens and state services.

Councillor Mr. Ericson Romain highlighted the complexities involved in making changes to the market, noting overlapping laws with environmental health and solid waste management.

Mr. Steve Joseph acknowledged the complexity but expressed optimism about potential improvements.

Councillor Mr. Romain inquired about the stalled progress regarding the proposal to separately elect the Mayor as part of the Local Government Reform, questioning concerns about granting the Mayor too much power.

Mr. Joseph referenced the Kalinago Chief as a relevant example, where separate elections are held, indicating that similar arrangements could be feasible within their system.

The City Clerk supported Mr. Joseph's point, emphasizing the challenges in defining the Mayor's role, particularly in Roseau, where the Mayor's influence spans multiple political districts. This complexity, he said, could make it difficult for the Government to determine the Mayor's role, especially considering potential political implications across constituencies.

Mr. Joseph noted that this arrangement poses challenges but also presents opportunities. He recommended a broad-based committee, including the Mayor and representatives from the City Council, to facilitate discussions and address roadblocks to progress. He emphasized the need for dialogue to move forward with the reform process.

The City Clerk expressed a desire for the government to give greater autonomy to the Council, recognizing that without it, they remain limited in their capacity to act effectively.

Mr. Joseph echoed this sentiment, suggesting that some Ministers may not fully understand the Council's objectives, but with clearer communication, they could be more supportive of the Council's initiatives.

The Chairman, Ms. Royer, thanked Mr. Steven Joseph for his valuable contributions to the discussion, acknowledging the insights gained and appreciating his presence at the meeting. She extended an invitation for him to return in the future.

At 6:02 PM, Mr. Steven Joseph was excused.

#### AGENDA ITEM No. 5—STATEMENTS OF REVENUE AND EXPENDITURE FEBRUARY 2024

Councillor Mr. Kenroy Leblanc raised concerns regarding the high payable listing and suggested that some payments should be made since a surplus was recorded for the month of February 2024.

Mrs. Stacey Andrew-Pendenque, the Senior Accounts Clerk, clarified that although a surplus was achieved in February 2024, payments to Mr. Peter Dominique, Malcolm Steven and Sons Ltd, West Indies Oil Ltd, and Dominica Broadcasting Station would be reflected in March 2024 financial records and not February 2024 Statements.

Councillor Ms. Sonia Felix proposed discussing payments to vendors, especially considering the nearing end of the tourism season.

The Chairman, Ms. Royer, acknowledged the suggestion but indicated it would be addressed under Matters Arising.

Both Councillor Mr. Leblanc and Ms. Felix expressed satisfaction with the surplus generated in February 2024.

The Statements of Revenue and Expenditure for the month of February 2024 was adopted on a motion moved by Councillor Mr. Kenroy Leblanc and seconded by Councillor Ms. Marilla Adams.

AGENDA ITEM No. 6 – CONFIRMATION OF THE MINUTES OF STATUTORY MEETINGS OF FEBRUARY 28<sup>TH</sup>, 2024

At 6:09 PM, Mrs. Pendenque was excused.

Motion: Councillor Mr. Kenroy Leblanc moved that the minutes of the statutory meeting of February 28th, 2024, be confirmed; Councillor Ms. Rhoda St. John seconded the motion. The motion was carried out, and the above minutes was duly confirmed.

AGENDA ITEM No. 7 – MATTERS ARISING OUT OF THE MINUTES

***Elvis Casimir***

Councillor Mr. Leblanc inquired about Elvis Casimir's current status.

The Chairman, Ms. Sandra Ermine Royer, informed the Council that the individual no longer resides with his sister and appears to be homeless. She told the meeting that any donations made to the individual is likely to be of no-good use.

Councillor Mr. Sherman Boston expressed disagreement, suggesting that the Council should still consider making a generous contribution to the individual.

The City Clerk supported Councillor Mr. Boston's sentiment.

Councillor Ms. Marilla Adams then proposed providing funds to someone in the Community who could prepare meals for the individual.

Councillor Mr. Sherman Boston recommended negotiating terms of engagement with the individual before a decision is made.

The meeting agreed that Councillor Mr. Boston should investigate further and provide an update so that a decision can be made.

***Gratuity Payments:***

Councillor Mr. Kenroy Leblanc sought clarification on whether retired workers had received their gratuity payments.

The City Clerk confirmed that Mr. Elvius Bedminster had been paid, and they are awaiting a response from the National Employment Program regarding Mr. Aldrick Charles.

Payment for Mr. Aldrick Charles is expected to be paid soon.

AGENDA ITEM No. 7a – CONFIRMATION OF THE MINUTES OF SPECIAL MEETINGS OF FEBRUARY 2<sup>ND</sup>, 2024.

A special meeting held on February 2, 2024, to discuss the revision of a deposit fee for street vendors during the 2024 Carnival season.

***Motion:*** Councillor Mr. Kenroy Leblanc moved that the minutes of the special meeting held on February 2, 2024, be confirmed. Councillor Mr. Ericson Romain seconded the motion. The motion was carried, and the Minutes of the Special Meeting was duly confirmed.

AGENDA ITEM No. 8 – REPORTS

ASSISTANT CITY CLERK REPORT:

The Assistant City Clerk, Mrs. Rhona Lawrence, provided a report emphasizing the need to purchase a computer for the accounts department. Councillor Mr. Leblanc recalled the previous agreement to obtain invoices for the purchase of a computer.

The Assistant City Clerk reiterated the urgency of acquiring a computer, as its absence has hindered productivity in the accounts department for over a year.

Councillor Mr. Leblanc agreed on the necessity of procuring a computer for the cashier to enhance productivity.

The Assistant City Clerk, Mrs. Lawrence, assured the meeting that invoices for the purchase of a computer would be presented at the next meeting.

## FIELD SUPERVISOR'S REPORT – Ms. MARTIN:

Councillor Mr. Kenroy Leblanc raised concerns about communicating Council decisions to supervisors, suggesting the need to formally inform them of the responses to their challenges.

Mrs. Dollian Martin highlighted a pothole on King George V Street and Old Street, indicating that it falls under the responsibility of Public Works. The City Clerk agreed to refer the matter to Public Works.

## BAYFRONT VENDORS:

The Chairperson handed Councillor Mr. Sherman Boston a letter from the Permanent Secretary in the Ministry of Tourism, Ms. Lisa Valmond, informing the Council that the cruise ship season comes to an official end on April 30, 2024. Following which, there will only be four calls, 2 in May and 1 each during the months of June, July, and August.

She further advised that arrangements for placement of vendors during the off-season are to be made between the Council and the vendors. She advised also that Council should begin discussions with the vendors in that regard.

**Discussion**

Councillor Ms. Sonia Felix inquired about the relocation of the Bay Front vendors and the planned removal of tents from the Bay Front at the close of the Tourist Season.

The City Clerk advised that there is a contentious issue regarding the vendors and the Ministry of Tourism, and there are unresolved issues between the parties. He said the Council should tread cautiously and advised that the proposed plans to relocate vendors along Church Street, Love Lane, and Long Lane did not get the blessings of the Vendors Association. However, he advised that this proposed arrangement legitimizes the Council's authority to regulate the vendors during the off-season.

Councillor Mr. Boston confirmed the plan's implementation, stating that vendors agreed to relocate during a previous meeting. He mentioned the provision of spaces for vendors in the plan and the need to find additional space.

The City Clerk suggested that the Council meet with vendors interested in vending during the off-season.

Councillor Mr. Boston proposed holding meetings with vendors after securing all necessary spaces for reallocation.

Councillor Mr. Leblanc concurred with the approach.

**Decision:** It was suggested that the Council look at the areas mention to ascertain whether there is sufficient space to accommodate 21 vendors who were registered for the off- season.

At 6:58 PM, Councillor Ms. Marilla Adams was excused.

## AGENDA ITEM No. 9 – CORRESPONDENCE

- **Received:** A letter dated March 11, 2024, from Stellous Dorival expressing his displeasure with the relocation of his caravan during Carnival Monday and Tuesday and the condition in which he alleged it operated during the said period and requesting a full refund of \$800.00 from the Council.

**Decision:** The Council did not accede to the above request

- **Received** letter dated March 14, 2024, from Ursula Mc Dowell-Job writing on behalf of John J. Mc Dowell and Magdalene Mc Dowell, owners of the property at 4 Goodwill Road and 8 Edens Lane, respectfully. She informed that both properties were destroyed by Hurricane Maria and needed a tax adjustment/ revaluation.

**Decision:** Based on the department's findings and the valuer's Recommendations, the Council granted a revaluation of both properties, which will take effect in October 2017.

- **Received** letter dated March 14, 2024, from Mr. Bernard Julien for Evelyn Nicholas informing that the property registered in the name of Evelyn Nicholas at 125A Victoria Street, Newtown, was completely destroyed by Hurricane Maria in September of 2017 and requested an adjustment in the tax.

**Decision:** The Council approved of the above request.

- *Received* a job application dated February 16, 2024, from Auden Hamlet seeking employment opportunity at the City Council.

**Decision:** Application to be kept on file for future reference. No vacancies at this moment.

- The City Clerk used the opportunity to inform the Council that Mr. Bernard Coipel was hired as a driver during the absence of Council's drivers during Carnival Sunday and Monday and that the said driver was again utilized recently due to the absence of truck driver Mr. James Mellow.

**Decision:** The meeting advised that the driver's name should be included on the insurance policy.

- *Received* letter from Mr. Aldrick Charles, Retired Sanitary Laborer, applying for a contract to continue his service with the Council, having attained age 60 retirement age.

**Decision:** Council did not accede to the above request on the ground that Mr. Charles has some medical issues which could hinder his employment.

- Recommendation from field supervisor Mrs. Dollain Martins seeking management's approval for hiring four sanitary labourers to address the shortage of sanitary labourers in Wards 1 and 2 in the Municipality.

**Decision:** The Council gave approval to Mrs. Martins' request.

- *Received* application from Mrs. Rhona Lawrence Asst. City Clerk applying for 18 days' vacation leave from May 7 to 31st, 2024 both days inclusive.

**Decision:** The leave application was approved by the Council.

- *Received* Memorandum from Mrs. Xiang Honglin, Member of the Standing Committee of Enshi Autonomous Prefecture's Committee of the CPC, Director-General of Communication Department of Enshi, Hubei Province, People Republic of China, requesting a letter of invitation from the Roseau City Council inviting a delegation from Enshi Autonomous Prefecture in Hubei Province to visit Roseau, Dominica in May 2024 to participate in performances in observance of the 20<sup>th</sup> anniversary of the establishment of diplomatic relationship between the People Republic of China and the Commonwealth of Dominica and to engage in cultural activities.

Councillor Mark appreciated the Council's efforts to form a relationship with the Chinese, considering it a valuable opportunity for learning and collaboration.

**Decision:** The Council gave its approval.

- *Received* letter dated March 15, 2024, from Mr. Joseph Louis Delsol of Simon Bolivar Housing Scheme, Stock Farm, writing to the Council stating that he once owned a property known as 38 Simon Bolivar Housing Scheme, Stock Farm, which was sold to Cuthbert John in 1996. He claimed that on numerous occasions, he reported to the Council that the property was sold and that the record needed to be updated. This, he said, was never done and that the Council continues to send bills out in his name for the stated property.

He asked that his name be removed from the above-addressed property.

**Decision:** The City Clerk was instructed to thoroughly investigate the above matter.

At 7:23PM, Councillor Felix was excused.

#### AGENDA ITEM No. 10 – ANY OTHER BUSINESS

There were no other business items to be discussed.

#### AGENDA ITEM No. 11 – ADJOURNMENT

The meeting was adjourned on a motion moved by Councillor St. John seconded by Councillor Leblanc at 7:51 p.m.

Confirmed this 25<sup>th</sup> day of April, 2024



SANDRA ERMINEROYER  
Chairperson,  
Roseau City Council.

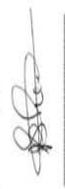
ROSEAU CITY COUNCIL  
STATEMENT OF REVENUE AS AT MARCH 31ST, 2024

NO	DESCRIPTION	ESTIMATED 2023/2024	PROJECTION JULY 2023 - JUNE 2024	ACTUAL MARCH 2024	FEBRUARY REVENUE 2024	JANUARY REVENUE 2024	DECEMBER REVENUE 2023	PERCENT (%) OF TARGET APPROVED 29/09/2024	PREVIOUS CUM.	CUM. REVENUE JUL 23 - JUN 24	PERCENT (%) YEAR TO DATE	BALANCE 31/03/2024	COMPARATIVE MARCH 2023	YEAR ON YEAR DIFFERENCE
		\$	\$	\$	\$	\$	\$	%	\$	\$	%	\$	\$	\$
1	LAND AND HOUSE RATES	685,145.23	200,000.00	15,822.58	11,489.37	12,473.05	1,924.60	7.91%	71,463.23	87,285.81	12.74%	597,859.42	37,877.09	(22,084.51)
2	CEMETERIES & BURIALS	180,000.00	7,819.67	13,300.00	11,550.00	14,000.00	14,700.00	170.08%	84,350.00	97,650.00	54.25%	82,350.00	12,900.00	400.00
3	LICENCES													
a)	Dance & Entertainment	5,000.00	1,500.00	0.00	2,750.00	1,300.00	0.00	0.00%	8,250.00	8,250.00	165.00%	(3,250.00)	0.00	-
b)	Bakery License	3,840.00	480.00	520.00	480.00	40.00	40.00	108.33%	860.00	1,380.00	35.94%	2,460.00	520.00	-
c)	Hoarding	5,000.00	800.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	5,000.00	1,100.00	(1,100.00)
d)	Public Eating House	21,600.00	300.00	480.00	480.00	960.00	0.00	160.00%	2,630.00	3,110.00	14.40%	18,490.00	750.00	(270.00)
e)	Upkeep of Cemetery	2,400.00	400.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	2,400.00	500.00	(500.00)
4	RENTS OF COUNCIL'S PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	-
5	SUBVENTION GOVERNMENT	268,680.00	22,390.00	22,390.00	22,390.00	0.00	44,780.00	100.00%	156,730.00	179,120.00	66.67%	89,560.00	22,390.00	-
6	ARREARS OF REVENUE													
a)	Land & house rates	6,189,711.77	81,315.65	35,252.21	35,770.33	40,309.20	43,348.95	43.35%	313,244.84	348,497.05	5.63%	5,841,214.72	51,734.20	(16,481.99)
b)	Merchant refuse collection	67,652.95	2,800.00	7,030.00	3,824.39	7,487.71	4,080.00	251.07%	42,863.09	49,893.09	73.75%	17,759.86	3,992.29	3,087.71
c)	Caravan vendors	0.00	150.00	0.00	150.00	0.00	0.00	0.00%	500.00	500.00		(500.00)	250.00	(280.00)
d)	Roadside vendors	506,669.35	400.00	970.00	1,275.00	2,030.00	1,250.00	242.50%	15,721.00	16,691.00	3.29%	489,978.35	970.00	-
e)	Bayfront vendors	46,224.00	250.00	0.00	0.00	0.00	0.00	0.00%	520.00	520.00	1.12%	45,704.00	0.00	-
f)	Public Eating Houses	131,015.75	100.00	480.00	1,000.00	0.00	0.00	480.00%	4,380.00	4,860.00	3.71%	126,155.75	1,030.00	(860.00)
g)	Bakery License	24,840.00	100.00	520.00	0.00	0.00	0.00	520.00%	480.00	1,000.00	4.03%	23,840.00	0.00	520.00
h)	Paupers Burials	8,000.00	550.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	8,000.00	0.00	-
i)	Rental of Councils Property	0.00	500.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	0.00	0.00	-
7	CONTRIBUTIONS	223,200.00	833.66	44,992.00	0.00	0.00	0.00	5396.92%	78,653.15	123,645.15	55.40%	99,554.85	19,105.00	25,887.00
8	MERCHANTS/REFUSE COLLECTORIAL	81,540.00	4,885.00	0.00	0.00	300.00	150.00	0.00%	1,200.00	1,200.00	1.47%	80,340.00	276.51	(276.51)
9	VENDORS FEE	10,000.00	5,000.00	320.00	58,467.00	955.00	1,920.00	6.40%	70,722.00	71,042.00	710.42%	(61,042.00)	720.00	(400.00)
10	PUBLIC CONVENIENCE USER FEES	500.00	2,500.00	0.00	37.00	162.90	242.40	0.00%	818.05	818.05	163.61%	(318.05)	99.60	(99.60)
11	CAPITAL PROJECTS	50,000.00	5,000.00	0.00	5,500.00	0.00	0.00	0.00%	5,500.00	5,500.00	11.00%	44,500.00	0.00	0.00
12	FUND RAISING ACTIVITY	30,000.00	2,500.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00	0.00%	30,000.00	0.00	-
13	USE OF SIDEWALK	7,000.00	1,250.00	0.00	0.00	0.00	0.00	0.00%	1,680.00	1,680.00	24.00%	5,320.00	0.00	-
14	MISCELLANEOUS													
a)	Bank interest income	0.00	275.00	0.00	0.00	50.00	0.00	0.00%	50.00	50.00		(50.00)	0.00	-
b)	Collection & disposal of garbage (residential)	2,000.00	300.00	0.00	0.00	0.00	0.00	0.00%	750.00	750.00	37.50%	1,250.00	0.00	-
c)	Forms	500.00	50.00	65.50	166.50	505.00	115.00	131.00%	1,199.50	1,265.00	253.00%	(765.00)	54.00	11.50
d)	Letters	500.00	100.00	360.00	300.00	180.00	180.00	360.00%	1,600.00	1,960.00	392.00%	(1,460.00)	140.00	220.00
e)	Gain on foreign exchange	200.00	200.00	0.00	64.07	0.00	0.00	0.00%	71.07	71.07	35.54%	128.93	20.46	(20.46)
f)	Transfer fees	1,000.00	400.00	200.00	600.00	0.00	100.00	50.00%	1,400.00	1,600.00	160.00%	(600.00)	400.00	(200.00)
g)	Refund	5,000.00	500.00	196.00	165.00	0.00	0.00	39.20%	12,424.46	12,620.46	252.41%	0.00	1,400.00	(1,204.00)
	<b>GRAND TOTAL</b>	<b>8,557,219.05</b>	<b>343,648.98</b>	<b>142,898.29</b>	<b>156,458.66</b>	<b>80,752.86</b>	<b>112,830.95</b>	<b>41.58%</b>	<b>878,060.39</b>	<b>1,020,958.68</b>	<b>11.93%</b>	<b>7,536,260.37</b>	<b>156,229.15</b>	<b>(13,330.86)</b>

MRS. STACEY ANDREW-PENDENCE  
SENIOR ACCOUNTS CLERK  
ROSEAU CITY COUNCIL

Statement Of Expenditure MARCH, 2024 (1)

NO	DESCRIPTION	YEAR BUDGET 2023/2024	PROJECTION 7/1/2023 - 6/30/2024	EXP. Mar-24	EXP. Feb-24	EXP. Jan-24	EXP. Dec-23	PERCENT OF TARGET 31/03/2024	PREVIOUS CUM EXPENDITURE JUL. 23 - JUN. 24	CUMULATIVE EXPENDITURE 31/03/2024	PERCENT % YEAR TO DATE 31/03/2024	BALANCE 31/03/2024	COMPARATIVE E 31/03/2023	YEAR OF YEAR DIFFERENCE
1	HONORARIUM TO COUNCILLORS	\$ 51,600.00	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	100%	\$ 34,400.00	\$ 38,700.00	75%	\$ 12,900.00	\$ 4,300.00	0.00
2	STAFF SALARIES	210,000.00	25,000.00	4,300.00	27,589.65	25,589.65	28,466.91	110%	199,580.53	227,170.18	108%	(17,170.18)	24,539.30	(3,080.35)
3	CAR /TELEPHONE ALLOWANCE	19,800.00	1,641.65	1,675.00	1,500.00	1,450.00	800.00	102%	10,274.55	11,949.55	60%	7,850.45	1,250.00	(4,250.00)
4	ACTING ALLOWANCE	5,000.00	666.67	175.00	0.00	0.00	0.00	26%	-	175.00	4%	4,825.00	957.94	782.94
5	WAGES/SCAVENGING	53,000.00	7,875.00	2,410.68	2,410.68	2,410.68	31,411.74	62%	292,555.28	323,102.28	56%	252,897.72	41,150.35	10,603.35
6	PUBLIC CONVENIENCE WAGE	5,400.00	700.00	338.03	277.12	328.66	282.78	48%	2,311.88	2,649.91	49%	2,750.09	373.00	34.97
7	TELEPHONES	14,400.00	1,666.67	1,394.74	1,497.96	1,297.76	1,673.24	84%	13,454.87	14,849.61	103%	(449.61)	894.08	(800.66)
8	LIGHTING	2,400.00	125.00	337.94	440.06	273.67	131.05	270%	1,479.51	1,817.45	76%	582.55	139.73	(198.21)
9	WATER	10,000.00	833.33	851.00	1,090.20	1,250.40	739.45	96%	1,336.37	2,187.37	22%	7,812.63	-	(851.00)
10	PRINTING/PUBLICATION/NOTICES	14,000.00	833.33	802.01	1,090.20	1,250.40	739.45	96%	7,750.66	8,552.67	61%	5,447.33	3,366.17	2,564.16
11	STATIONERY	6,000.00	5,000.00	0.00	0.00	0.00	449.50	0%	449.50	449.50	7%	5,550.50	3,251.18	3,251.18
12	OFFICIAL FUNCTIONS	14,000.00	7,000.00	1,215.00	2,499.38	0.00	0.00	17%	2,499.38	3,714.38	27%	10,285.62	262.20	(952.80)
13	UNIFORMS	6,000.00	830.00	715.00	50.00	1,320.12	210.69	86%	2,430.66	3,145.66	52%	2,854.34	50.80	(664.20)
14	SUNDRIES	4,250.00	333.33	40.00	37.68	40.00	40.00	12%	277.68	317.68	7%	3,932.32	-	(40.00)
15	COUNCIL MEETING EXPENSES	15,000.00	500.00	417.43	1,104.42	3,056.79	1,121.97	83%	10,870.50	11,287.93	75%	3,712.07	776.21	388.75
16	SANITATION EXPENSES	2,400.00	833.33	790.00	0.00	0.00	0.00	95%	-	790.00	33%	1,610.00	75.00	(715.00)
17	PUBLIC CONVENIENCE REPAIRS & MAINTENANCE	33,600.00	750.00	750.00	1,500.00	0.00	1,500.00	100%	6,000.00	6,750.00	20%	26,850.00	-	(750.00)
18	TIPPING FEES (GARBAGE COLLECTION)	15,000.00	1,666.67	0.00	1,075.90	574.82	1,900.00	0%	3,550.72	3,550.72	24%	11,449.28	450.00	450.00
19	SIDEWALK/DRAINS MAINTENANCE	13,200.00	500.00	500.00	0.00	0.00	0.00	100%	300.00	800.00	6%	12,400.00	-	(500.00)
20	EDUCATION	15,000.00	1,250.00	680.00	250.00	500.00	1,500.00	54%	8,255.39	8,935.39	60%	6,064.61	-	(680.00)
21	VEHICLE REPAIRS & MAINTENANCE	16,000.00	500.00	1,974.00	0.00	2,139.00	1,166.25	395%	10,694.50	12,668.50	79%	3,331.50	-	(1,974.00)
22	DIESEL & FUEL	9,443.52	1,814.16	786.97	786.97	786.97	786.97	43%	6,295.76	7,082.73	75%	2,360.79	786.97	0.00
23	PENSIONS	250,000.00	80,000.00	44,992.00	0.00	0.00	0.00	56%	17,024.00	62,016.00	25%	187,984.00	-	(44,992.00)
24	GRAVITY	2,500.00	333.33	200.00	300.00	0.00	500.00	60%	10,800.00	11,000.00	440%	(8,500.00)	-	(200.00)
25	CEMETERIES & BURIALS - EXPENSES	86,400.00	4,166.67	7,350.00	4,650.00	5,100.00	6,350.00	176%	40,880.00	48,230.00	56%	38,170.00	6,375.00	(975.00)
26	CEMETERIES & BURIALS - WAGES	3,000.00	1,263.37	155.50	278.50	145.00	148.00	12%	1,503.50	1,659.00	55%	1,341.00	5,665.11	5,509.61
27	INTEREST BANK CHARGES	108,000.00	4,000.00	9,231.56	9,435.48	9,214.19	10,985.59	231%	80,046.95	89,278.51	83%	18,721.49	10,549.43	1,317.87
28	SOCIAL SECURITY CONTRIBUTION	10,000.00	750.00	0.00	56.62	0.00	0.00	0%	71.75	71.75	1%	9,928.25	-	0.00
29	WORKERS WELFARE	25,000.00	1,666.67	0.00	0.00	710.00	0.00	0%	710.00	710.00	3%	24,290.00	-	0.00
30	PURCHASE FURNITURE & EQUIPMENT	12,000.00	833.33	0.00	0.00	0.00	0.00	0%	11,832.70	11,832.70	99%	167.30	-	0.00
31	VEHICLE INSURANCE	60,000.00	1,670.00	1,836.00	3,672.00	0.00	3,672.00	110%	12,852.00	14,688.00	24%	45,312.00	-	(1,836.00)
32	VEHICLE LOAN PAYMENT	13,200.00	833.33	0.00	0.00	0.00	0.00	0%	-	-	0%	13,200.00	-	0.00
33	OVERSEAS TRAVELLING ALLOWANCE	8,000.00	125.00	3,000.00	0.00	150.00	75.00	2100%	225.00	3,225.00	40%	4,775.00	-	(3,000.00)
34	STAFF RECOGNITION	75,000.00	1,600.00	6,525.00	0.00	0.00	0.00	4078%	9,571.45	16,096.45	21%	58,903.55	-	(6,825.00)
35	PROFESSIONAL FEES	80,000.00	4,166.67	0.00	0.00	0.00	0.00	0%	-	-	0%	80,000.00	-	0.00
36	CAPITAL EXPENDITURE	48,000.00	2,500.00	0.00	719.55	48.75	1,169.14	0%	3,446.66	3,446.66	7%	44,553.34	921.24	921.24
37	AGENTS COMMISSION	0.00	5,000.00	0.00	0.00	0.00	0.00	0%	-	-	0%	0.00	-	0.00
38	INDEBTEDNESS - SOCIAL SECURITY	20,000.00	833.33	0.00	0.00	0.00	0.00	0%	-	-	0%	20,000.00	-	0.00
39	FUND RAISING	0.00	833.33	0.00	0.00	0.00	0.00	0%	-	-	0%	0.00	-	0.00
40	EVERSIDE PLACE/ BARACOON BUILDING	0.00	1,666.67	0.00	0.00	0.00	0.00	0%	-	-	0%	0.00	-	0.00
41	INDEBTEDNESS - INLAND REVENUE	13,000.00	3,300.00	0.00	0.00	0.00	0.00	0%	1,038.25	1,038.25	8%	11,961.75	-	0.00
42	INDEBTEDNESS - MERCHANTS													
<b>TOTALS</b>		<b>\$ 1,925,593.52</b>	<b>\$ 227,867.51</b>	<b>\$ 151,579.51</b>	<b>\$ 97,244.07</b>	<b>\$ 93,182.57</b>	<b>\$ 101,790.96</b>	<b>67%</b>	<b>\$ 831,141.15</b>	<b>\$ 982,720.66</b>	<b>51%</b>	<b>\$ 942,872.86</b>	<b>\$ 110,944.39</b>	<b>(40,635.12)</b>

  
 NEIL STACY ANTIEN-ENRIQUE  
 SENIOR ACCOUNTS CLERK  
 ROSBAU CITY COUNCIL



## ROSEAU CITY COUNCIL

## ENVIRONMENTAL SANITATION AND BEAUTIFICATION COMMITTEE MEETING

Minutes of Environmental Sanitation and Beautification Committee Meeting of the Roseau City Council held on April 3<sup>rd</sup>, 2024 at the Roseau City Council Office from 2:41 p.m.

## PRESENT

Councilor Sandra Ermine Royer - *Chairperson and Member for Ward 1*  
 Councilor Ericson Romain - *Member for Ward 2*  
 Councilor Sonia Felix - *Nominated Member*  
 Councilor Rhoda St. John - *Member for Ward 2*

## IN ATTENDANCE

Ms. Immanah Pierre - *Junior Clerk*

## ABSENT

Councilor Michael Moreau - *Member for Ward 3*  
 Councilor Sherman Boston - *Member for Ward 4*

## AGENDA ITEM No. 1 – CALL TO ORDER

The meeting was called to order at 2:41 p.m.

## AGENDA ITEM No. 2 – PRAYER

The meeting commenced with a prayer.

## AGENDA ITEM No. 3 – LOCAL GOVERNMENT MONTH PROJECT

The Chairperson, Ms. Sandra Ermine Royer, initiated a discussion on the upcoming Local Government Month and solicited ideas for a project. Councilor Ms. Sonia Felix proposed the repair of the sidewalk extending from the Methodist Church down to Kelvin Francis as the primary focus, considering the ongoing revamp project for Roseau. Alternatively, she suggested cleaning the beaches. Councilor Ms. Rhoda St. John and the Chairperson expressed a preference for focusing on the repair of stones.

Councilor Ms. Rhoda St. John proposed seeking assistance with materials. The Chairperson mentioned conversations with Mr. Robinson and Mr. Francis, expressing hope that the council would only need to procure sand.

Councilor Mr. Ericson Romain suggested involving Mr. Jays from the Methodist Church, which the Chairperson agreed to by deciding to write a letter to him.

A discussion ensued regarding the project's date, with Councilor St. John proposing May 26<sup>th</sup>, 2024. Both Councilor Ms. Sonia Felix and the Chairperson agreed.

Councilor Mr. Romain recommended engaging Mr. Gifford Martin to weed the area before cementing, with Councilor Ms. Felix concurring and suggesting that he inform his supervisor of his involvement in the upcoming project.

The Chairperson, Ms. Royer, mentioned that Mr. Issa had offered assistance upon receiving a letter.

Councilor Ms. Rhoda St. John proposed involving the Methodist church, schools, and the environmental club. The Chairperson agreed to send letters inviting their participation.

The Chairperson proposed a church service on May 12<sup>th</sup>, 2024, which Councilor Ms. Rhoda St. John supported.

AGENDA ITEM No. 4 – ADJOURNMENT

The meeting was adjourned at 2:57 p.m.

Confirmed this 25<sup>th</sup> day of April, 2024.



SANDRA ERMINEROYER  
*Chairperson,*  
*Roseau City Council.*

PUBLIC SERVICE COMMISSION  
APPOINTMENT OF MEMBER

It is notified for general information that in accordance with the provisions of Section 84 of the Constitution, Her Excellency The President has been pleased to appoint the following person to serve on the Public Service Commission for a period of three (3) years with retrospective effect from 11<sup>th</sup> November, 2023:

Miss Merle Peters - *Member* - Section 84(1)(b))

The Instrument of Appointment is published with and forms part of this issue of the *Official Gazette*.

DONILLE BLACKMOORE (Miss)  
*President's Secretary.*

PR 401/02–419

12<sup>th</sup> June 2024

THE COMMONWEALTH OF DOMINICA

BY HER EXCELLENCY SYLVANIE BURTON, D.A.H.  
*President of the Commonwealth of Dominica*

TO: MISS MERLE PETERS

WHEREAS it is provided under Section 84(1)(b) of the Constitution, that two members of the Public Service Commission shall be appointed by the President, acting in accordance with the advice of the Prime Minister, from amongst persons selected by the appropriate representative body;

AND WHEREAS the Prime Minister has advised after consultation with the Leader of the Opposition, that you the said MERLE PETERS, one of the persons selected by the appropriate representative body, should be appointed a member of the Public Service Commission for the Commonwealth of Dominica;

NOW THEREFORE in keeping with the powers vested in me under Section 84(1)(b) of the Constitution and reposing full confidence in your zeal and ability, I hereby appoint you the said MERLE PETERS, to be a *Member* of the Public Service Commission for the Commonwealth of Dominica for a period of three (3) years with retrospective effect from the 11<sup>th</sup> day of November 2023, subject to the provisions of Section 84 of the said Constitution.

GIVEN under my hand and the Public Seal of the Commonwealth of Dominica this 11<sup>th</sup> day of June 2024, at the President's Office, State House, Roseau, The Commonwealth of Dominica.



SYLVANIEBURTON  
*President.*

POLICESERVICECOMMISSION  
APPOINTMENT OF CHAIRMAN

It is notified for general information that in accordance with the provisions of Section 91 of the Constitution, Her Excellency The President has been pleased to appoint the following person to serve on the Police Service Commission for a period of three (3) years with effect from 11<sup>th</sup> June, 2024:

Mr. Ian Munro - *Chairman* - Section 91(1)(a)

The Instrument of Appointment is published with and forms part of this issue of the *Official Gazette*.

DONILLEBLACKMOORE (Miss)  
*President's Secretary.*

PR 401/02-419  
12<sup>th</sup> June 2024

THE COMMONWEALTH OF DOMINICA

BY HER EXCELLENCY SYLVANIEBURTON, D.A.H.  
*President of the Commonwealth of Dominica*

TO: IANMUNRO, Esquire

WHEREAS it is provided under Section 91(1)(a) of the Constitution, that the Chairman of the Police Service Commission, shall be appointed by the President, acting in accordance with the advice of the Prime Minister:

AND WHEREAS the Prime Minister has advised that you the said IAN MUNRO, should be appointed Chairman of the Police Service Commission for the Commonwealth of Dominica:

NOW THEREFORE in keeping with the powers vested in me under Section 91(1)(a) of the Constitution and reposing full confidence in your zeal and ability, I hereby appoint you the said IAN MUNRO, to be *Chairman* of the said Police Service Commission for the Commonwealth of Dominica for a period of three (3) years with effect from the 11<sup>th</sup> day of June 2024, subject to the provisions of Section 91 of the said Constitution.

GIVEN under my hand and the Public Seal of the Commonwealth of Dominica this 7<sup>th</sup> day of June 2024, at the President's Office, State House, Roseau, The Commonwealth of Dominica.



SYLVANIEBURTON  
*President.*

BARNETT CAPITAL BANK  
 STATEMENT OF FINANCIAL POSITION  
 AS OF DECEMBER 31, 2023 AND 2022  
 (In US\$ dollars)

ASSETS	Notes	2023	2022
Cash and cash equivalents	4	272,037	619,930
Interest receivable	5	5,349,195	3,970,007
Loand portfolio, net	6	8,148,348	8,509,221
Investment securities	7	917,425	1,503,308
Property and equipment, net	8	-	-
Investment property	9	8,025,097	7,615,212
Other assets	10	843,183	1,203,234
Total assets		<u>23,555,285</u>	<u>23,420,912</u>
<b>LIABILITIES AND EQUITY</b>			
<b>LIABILITIES:</b>			
Checking accounts and customers deposits:	10		
Customers deposits		15,069,803	15,177,266
Time deposits		4,008,374	4,219,279
Due to banks		-	87,186
Accrued interest payable		18,659	16,104
Other liabilities		49,456	49,360
Total Liabilities		<u>19,146,292</u>	<u>19,549,194</u>
<b>EQUITY:</b>	12		
Capital Stocks		4,807,837	4,807,837
Reserve found		599,053	599,053
Deficit		482,102	431,225
Unrealized losses on investments		(1,479,999)	(1,966,398)
Total equity		<u>4,408,993</u>	<u>3,871,718</u>
Total equity and liabilities		<u>23,555,285</u>	<u>23,420,912</u>
Memorandum accounts		<u>53,112,350</u>	<u>56,912,590</u>

See notes to the financial statements

Approved on behalf of th Board:

Carlos Colimodio, Osleidys Estrada



General Manager



Compliance Officer

BARNETT CAPITAL BANK  
 STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHNSIVE INCOME  
 FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022  
 (In US\$ dollars)

	Notes	2023	2022
<b>Interes income:</b>			
Loans portfolio	6	381,089	469,803
Invesments securities	7	1,023,931	663,494
Time deposits		68,265	62
Total Interest income		1,473,285	1,133,359
<b>Interest expenses:</b>			
Time deposits	10	(122,254)	(87,849)
Financial expenses	10	(68,866)	(77,086)
Total interest expenses		(191,120)	(164,935)
Net interest		1,282,165	968,424
Allowence for losses on loans	6	(240,000)	(240,000)
<b>Non-interest income:</b>			
Fees and comissions	14	59,330	251,749
Gains on sale of invesments		-	-
Other incomes		-	-
Changes in the fair value of invesment properties	8	409,885	1,752,331
Total non-interest income		469,214	2,004,080
<b>Non-interest expenses:</b>			
Loss on sale security		(832,352)	-
Fees and comissions	14	(38,784)	(72,429)
General and administrations	15	(524,766)	(463,696)
Gain & Loss in foreign currency		(6,401)	-
Other expenses		(58,201)	(26,769)
Total non-interest expenses		(1,460,503)	(562,894)
Net profit of the year		50,877	2,169,610
<b>OTHER COMPREHENSIVE INCOME</b>			
Items that may be reclassified subsecuently to profit or loss:			
Unrealized losses on invesments securities		486,399	885,454
Total otrher comprehensive income		486,399	885,454
Total comprehensive loss for the year		537,276	3,055,064

See notes to the financial statements

Approved on behalf of th Board:

Carlos Colimodio, Osleidys Estrada



General Manager



Compliance Officer

BARNETT CAPITAL BANK  
 STATEMENT OF CHANGES IN EQUITY  
 FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022  
 (In US\$ dollars)

	CAPITAL STOCK	ADDITIONAL PAID IN CAPITAL	TOTAL CAPITAL	RESERVE FUND	DEFICIT	UNREALIZED LOSS ON INVESTMENT SECURITIES	TOTAL EQUITY
BALANCES AS OF 12/31/21	1,000,000	3,807,837	4,807,837	599,053	(1,738,384)	(2,851,852)	816,654
Net profit of the year	-	-	-	-	2,169,610	-	2,169,610
Other comprehensive income	-	-	-	-	-	885,454	885,454
BALANCES AS OF 12/31/22	1,000,000	3,807,837	4,807,837	599,053	431,225	(1,966,398)	3,871,718
Net profit of the year	-	-	-	-	50,877	-	50,877
Other comprehensive income	-	-	-	-	-	486,399	486,399
BALANCES AS OF 12/31/23	1,000,000	3,807,837	4,807,837	599,053	482,102	(1,479,999)	4,408,993

See notes to the financial statements  
 Approved on behalf of the Board:  
 Carlos Colimodio, Osleidys Estrada

  
 General Manager

  
 Compliance Officer

BARNETT CAPITAL BANK  
 STATEMENT OF CASH FLOW  
 FOR THE YEARS ENDED DECEMBER 31, 2023 AND 2022  
 (In US\$ dollars)

	2023	2022
<b>OPERATING ACTIVITIES</b>		
Net profit (loss) for the year	50,885	2,169,610
<u>Adjustments to reconcile the net profit (loss) for the year to net cash provided by (used in) operating activities:</u>		
Changes in fair value of loan portfolio	240,000	240,000
Depreciation and amortization		-
On sale of investment securities	1,072,281	885,454
Changes in the fair value of investment property	(409,885)	(5,212,235)
Impairment loss on interest receivable		
<b>Changes in operating assets and liabilities</b>		
Interest receivable	(1,379,189)	(556,670)
Loan portfolio, net	120,873	3,494,460
Other assets	360,045	(366,322)
Customer deposits	(107,463)	(3,979,340)
Time deposits	(210,904)	1,108,053
Due to bank	(87,186)	(73,133)
Accrued interest payable	2,556	4,982
Other liabilities	95	20,812
Cash provided by (used in) operating activities	<u>(347,893)</u>	<u>(2,264,329)</u>
<b>INVESTING ACTIVITIES</b>		
Sale of investment securities		
Acquisition of investment securities		(1,040,359)
Cash used in (provided by) investing activities	<u>-</u>	<u>(1,040,359)</u>
<b>FINANCIAL ACTIVITIES</b>		
<b>BORROWS</b>		
Cash (used in) provided by financial activities	<u>-</u>	<u>-</u>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<u>(347,893)</u>	<u>(3,304,688)</u>
<b>CASH AND CASH EQUIVALENT AT THE BEGINNING OF THE YEAR</b>	<u>619,930</u>	<u>3,924,618</u>
<b>CASH AND CASH EQUIVALENT AT THE END OF THE YEAR</b>	<u>272,037</u>	<u>619,930</u>
	(347,893)	(3,304,688)

See notes to the financial statements  
 Approved on behalf of the Board:  
 Carlos Colimodio, Osleidys Estrada

  
 \_\_\_\_\_  
 General Manager

  
 \_\_\_\_\_  
 Compliance Officer

**2024 NATIONAL PARKS AND S.R.O. 5  
PROTECTED AREAS  
(CABRITS NATIONAL PARK)**

**COMMONWEALTH OF DOMINICA**

STATUTORY RULES AND ORDERS NO. 5 of 2024.

**ORDER**

MADE by the President under section 4 (2) of the National Parks and Protected Areas Act, Chap.42:02.

(Gazetted 13<sup>th</sup> June, 2024.)

**1.** This Order may be cited as the – Short title.

**NATIONAL PARKS AND PROTECTED AREAS  
(CABRITS NATIONAL PARK) ORDER, 2024.**

**2.** In this Order the National Parks and Protected Areas Act is referred to as “the Act.” Interpretation.  
Chap. 42:02.

**3.** The Schedule to the Act is amended by deleting the boundaries of the Cabrits National Park and substituting the following: Amendment of  
Schedule to the  
Act.

“North: By the Cabrits Marina and Douglas Bay.

West: By the Sea.

South: By land of the Government of the Commonwealth of Dominica and Prince Rupert Bay separated by a road and land of Range Capital Partners (Dominica) Limited.

**2024**

**NATIONAL PARKS AND  
PROTECTED AREAS  
(CABRITS NATIONAL PARK)**

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**S.R.O. 5**

East: By lands of N.E.B. Watty, Hyacinth  
Casey and Cotton Hill Estate separated  
by the public road.”

Given under my hand and public seal of the  
Commonwealth of Dominica at the office of  
the President this 6<sup>th</sup> day of June, 2024.

**SYLVANIE BURTON**

*President of the Commonwealth of Dominica*

**DOMINICA**

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(Price \$0.40)

# COMMONWEALTH OF DOMINICA

STATUTORY RULES AND ORDERS No. 6 of 2024.

## REGULATIONS

**MADE by the Minister under section 39 of the Public Service Act, (Chapter 23:01).**

(Gazetted 13<sup>th</sup> June, 2024)

1. These Regulations may be cited as the –

Short title.

**PUBLIC SERVICE (FOREIGN AFFAIRS,  
INTERNATIONAL BUSINESS, TRADE AND  
ENERGY) (T- SHIRT) REGULATIONS, 2024.**

2. Notwithstanding Order 3.32 of the General Orders, public officers employed at, posted to or assigned to the Ministry of Foreign Affairs, International Business, Trade and Energy including the partnering ICT staff may, on Friday the 15<sup>th</sup> day of March, 2024 during working hours, wear white T-shirts with the words “**Equipping Consumers for an AI (Artificial Intelligence) Future**” on the front and the theme of the World Consumer Rights Day 2024 on the back.

Wearing of t-shirts.

3. These Regulations are deemed to have come into force on the 15<sup>th</sup> day of March, 2024.

Commencement.

Made this 22<sup>nd</sup> day of May, 2024.

**ROOSEVELT SKERRIT**

*Minister for the Public Service.*

**DOMINICA**

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